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Approved For Release 2003/08/05 : CIA-RDP78-04718A000200080194-9

19 April 1956

MEMORANDUM FOR: Colonel White

SUBJECT : Abolishment of PAPS - Recommended Course of Action

1. If it is decided that the PAPS Staff is to be abolished as a separate staff it is recommended that a course of action as outlined below be followed:

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a. A meeting be called by you, attended by Ernie [redacted] Larry Houston, Ed Saunders, Don [redacted] and any others you feel should be there, for the purpose of announcing your decision and the reasons therefor.

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b. Action then be initiated on an expedite basis to complete [redacted]. This is the proposed regulation which will not only reduce the amount of detail now required in administrative plans but, in many instances, eliminate the need for a plan.

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c. An appropriate Agency Notice be prepared as a covering transmittal for the release of Regulation [redacted] announcing the abolishment of the PAPS Staff and setting forth procedures to be followed on the preparation and processing of administrative plans. The essential provisions of the new procedure, all of which I believe have either been suggested or agreed to by you, and which I am sure will be concurred in by DD/P elements, are the following:

(1) The responsibility for determining the need for and the preparation of administrative plans will rest in the Area Divisions. These responsibilities should be incorporated into the functional statement of the Administrative Chiefs of the Area Divisions.

(2) SEA-DD/S will serve as the point of contact for Area Divisions seeking assistance in the preparation of administrative plans. In this role he would either furnish expert advice through members of his immediate staff or serve as the coordinating machinery in obtaining such advice or assistance.

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(3) Administrative plans will be prepared and submitted along with the project outline for proper coordination and review and not treated separately as another paper as in the past.

2. I recommend that we move as rapidly as possible in bringing about these changes. I further recommend that you not establish a separate position on the SSA-DD/S Staff for the express purpose of reviewing administrative plans. The existing coordination and review points as now established are sufficient to insure adequate compliance, at least in the case of PP/PM projects. I presume you are aware of the fact that SSA-DD/S sees only those FI projects which FI sees fit to send to him, whereas all PP/PM projects are routed through SSA-DD/S for review and concurrence as a matter of routine - except in those extremely sensitive cases when the Director waives the normal review.



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SA-DD/S:CEB:dlc (19 Apr 56)

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